

Evidence-based tools and guidance for delivering effective programs

PLANNING & MANAGEMENT
ACADEMICS & ENRICHMENT
STAFFING & PROFESSIONAL DEVELOPMENT
SITE CLIMATE
STUDENT RECRUITMENT & ATTENDANCE

summerlearningtoolkit.org



SAMPLE: PITTSBURGH SITE LEADERSHIP STAFFING MODEL

For more information on the importance of clear staffing models and tips for using them effectively, review Pittsburgh Site Leadership Staffing Model Guidance.

Developed by Pittsburgh Public Schools, the staffing model illustrates the key positions at each site and includes a brief description of each position's primary role. This sample staffing model groups positions by those that oversee logistics and manage all site-level operations and those that manage curriculum and activities.





Summer B.O.O.S.T. Organizational Chart

1 Camp Director

• Site Leader

1 Operations Manager

• Oversees Attendance & Logistics

1 Curriculum Coach

• Provides Coaching, Support, & PD for Academic Teachers

1 Behavior Coach

• Coordinates Behavior Management

1 Activities Specialist

• Coordinates w/Activity Providers

B.O.O.S.T. 2021 Site Staff Model

Other Site Staff

- AM Academic Teachers
- · PM Activity Teachers
- Full Day Teachers
- Camp Coordinators
- Nurse
- Security Guard
- Student Data Systems Specialist
- Activity Provider Staff
- Custodians
- Food Service Workers

