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SAMPLE: DALLAS ACADEMIC LESSON OBSERVATION FORM

For information on the importance of formal observation and tips for effective classroom observations, review Dallas Academic Lesson Observation Form Guidance.

Developed by Dallas Independent School District for the academic school year, the Dallas Academic Lesson Observation Form is also used during the summer to provide feedback to teachers. Assessors use the form to record data upon entering the classroom, at 10-minute intervals throughout the class, and prior to leaving the class. Completed forms are provided to teachers after the observation is complete.

Summer Achievers Academy – Classroom Observation

1. Observer:	2. Campus:	3. Date:
4. Class number:	5. Subject:	6. Start time:
7. Number of students:		8. End time:

RECORD PROMPTLY UPON ENTERING THE CLASSROOM

Rate the extent to which you agree or disagree with the following statements:	Strongly Disagree	Disagree	Neither Agree Nor Disagree	Agree	Strongly Agree
9. The classroom is an adequate size for student number and activities.					
10. The classroom is well-organized.					
11. The classroom is clean.					
12. The classroom temperature did not distract from learning.					
13. Student work is displayed prominently.					

RECORD EVERY 10 MINUTES (MINIMUM 4 TIMES PER OBSERVATION PERIOD)

2 MINUTES

14. Students are actively working (select all that apply):	Alone	In Pairs	In Small Groups	As a Class	Other:	
15. What proportion of the class is actively working?	None	Some	Half	Most	All	N/A
16. What proportion of the students are off task (does not include passive learning)?	None	Some	Half	Most	All	N/A
17. How many teachers are actively involved with the students (presenting material, checking student understanding, facilitating discussions, disciplining, etc...)?	_____					
18. Is the teacher(s) a training teacher (alternative certification intern) or mentor? Select all that apply.	Training Teacher	More than 1 training teacher	Mentor Teacher	I don't know or N/A		

19. Did student behavior disrupt the lesson.	Yes	No
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12 MINUTES

20. Students are actively working (select all that apply):	Alone	In Pairs	In Small Groups	As a Class	Other:	
21. What proportion of the class is actively working?	None	Some	Half	Most	All	N/A
22. What proportion of the students are off task (does not include passive learning)?	None	Some	Half	Most	All	N/A
23. How many teachers are actively involved with the students (presenting material, checking student understanding, facilitating discussions, disciplining, etc...)?	_____					
24. Is the teacher(s) a training teacher (alternative certification intern) or mentor? Select all that apply.	Training Teacher	More than 1 training teacher	Mentor Teacher	I don't know or N/A		
25. Did student behavior disrupt the lesson.	Yes			No		

22 MINUTES

26. Students are actively working (select all that apply):	Alone	In Pairs	In Small Groups	As a Class	Other:	
27. What proportion of the class is actively working?	None	Some	Half	Most	All	N/A
28. What proportion of the students are off task (does not include passive learning)?	None	Some	Half	Most	All	N/A
29. How many teachers are actively involved with the students (presenting material, checking student understanding, facilitating discussions, disciplining, etc...)?	_____					
30. Is the teacher(s) a training teacher (alternative certification intern) or mentor? Select all that apply.	Training Teacher	More than 1 training teacher	Mentor Teacher	I don't know or N/A		

31. Did student behavior disrupt the lesson.	Yes	No
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32 MINUTES

32. Students are actively working (select all that apply):	Alone	In Pairs	In Small Groups	As a Class	Other:	
33. What proportion of the class is actively working?	None	Some	Half	Most	All	N/A
34. What proportion of the students are off task (does not include passive learning)?	None	Some	Half	Most	All	N/A
35. How many teachers are actively involved with the students (presenting material, checking student understanding, facilitating discussions, disciplining, etc...)?	_____					
36. Is the teacher(s) a training teacher (alternative certification intern) or mentor? Select all that apply.	Training Teacher	More than 1 training teacher	Mentor Teacher	I don't know or N/A		
37. Did student behavior disrupt the lesson.	Yes		No			

ANSWER JUST BEFORE LEAVING THE CLASSROOM

38. Transitions between class activities went smoothly.	Strongly Disagree	Disagree	Neither Agree Nor Disagree	Agree	Strongly Agree
39. Were computers or tablets available for use by the teacher?	Yes		No		I don't know
40. Describe how the teacher used the computer or tablet?	I did not see the teacher use them.				
41. How many computers or tablets for student use were in the classroom?	_____				
42. How did the students use the computers or tablets?	I did not see the students use them.				
43. Did the teacher have adequate resources available to deliver instruction?	Yes	No	I don't know		
44. How many other teachers, interns, administrators, and others are observing the class?	_____				
45. Did the teacher use assessments to gauge student learning?	Yes	No	I don't know		
46. Which languages were used by the teacher? Select all that apply.	English	Spanish	I don't know		
47. Which languages were used by the students? Select all that apply.	English	Spanish	I don't know		